



# Nunnery Wood High School

Spetchley Road, Worcester, Worcestershire, WR5 2LT

Headteacher: Mr Stephen Powell

Phone: 01905 363636

*Aspire  
Strive  
Achieve*

[www.nunnerywood.worcs.sch.uk](http://www.nunnerywood.worcs.sch.uk)

1<sup>st</sup> October 2018

Dear Parent/Carer

## **Election of a Parent Representative to the Governing Body**

We currently have vacancies for Parent Representatives to join the Nunnery Wood High School Governing Body and I would welcome nominations from parents to fill these vacancies.

The governing body plays a significant part in the development and management of the school and as such, parent governors play an important role in helping to form policy, set priorities and manage the budget.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. However, we are keen to maintain a breadth of experience within the governing body and we would particularly encourage nominations from people who have experience of working with property/building matters or who have been involved with education or youth work elsewhere. On appointment governors will be fully supported and will receive documents and induction training to help them in their role as a school governor.

The term of office is four years; there are four Full Governing Body meetings per academic year along with a Resources Committee and Outcomes Committee which governors are also welcome to join. The next meeting of the Governing Body are 5<sup>th</sup> December, 27<sup>th</sup> March and 26<sup>th</sup> June at 5.30 p.m.

If you are a parent or carer of a student at Nunnery Wood High School and interested in putting yourself forward for election, please complete the nomination form and return to the school office for the attention of Mrs L Howell, Clerk to Governors by **12 noon on Thursday 25<sup>th</sup> October 2018**.

Please note that you are not eligible to be a parent governor if you are an elected member of the Local Authority or paid to work at the school for more than 500 hours in any twelve month period.

Your nomination should be signed and dated by the Proposer and Secunder who must also be a parent/carers of a student currently at Nunnery Wood High School. Candidates are invited to give on the nomination form brief biographical details suitable for inclusion in the voting paper if required.

If the number of nominations received is the same as, or fewer than the number of vacancies to be filled then those nominations will be elected unopposed. If there are more nominations than vacancies the election will be by ballot and voting papers will be provided along with details about the ballot procedure.

If you have any queries about the role please contact Mrs L Howell (Clerk to Governors) on email [l.howell@nunnerywood.worcs.sch.uk](mailto:l.howell@nunnerywood.worcs.sch.uk).

Yours sincerely

Mrs H Hazell  
Chair of Governors





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## ELECTION OF PAPER GOVERNORS NOMINATION FORM

### NUNNERY WOOD HIGH SCHOOL PARENT GOVERNOR ELECTION OCTOBER 2018

#### NOMINATION PAPER

NOMINEE:	PROPOSED:	SECONDED:
ADDRESS:	ADDRESS:	ADDRESS:
Name of Child:	Name of Child:	Name of Child:
Tutor Gp:	Tutor Gp:	Tutor Gp:
Signed: .....	Signed: .....	Signed: .....

**Information about the nominee which he/she would like printing on the voting papers**  
(Maximum 200 words)

Completed nomination forms must be returned to the school office for the attention of Mrs L Howell (Clerk to Governors) by noon on **Thursday 25<sup>th</sup> October 2018**

